

LINDEES Ltd

Ordinary people doing outstanding things

Breakfast, After school and Holiday club,

Address for mailing:- 3 Woodlea, St.Albans, Herts, AL2 3EZ.

Email:- lindees@hotmail.com Tel:- 07894 137416 web- www.lindees.co.uk

LINDEES Holiday Club Registration Form

CHILD'S FULL NAME.....School.....

DATE OF BIRTH: AGE:.....

ADDRESS:

HOME PHONE NUMBER:Email.....

CONTACT DETAILS:

Mothers Full Name:

Home telephone no (if different to above):

Telephone no (work): (mobile):

Fathers Full Name:

Home telephone no (if different to above):

Telephone no (work): (mobile)

1st Emergency contact

Name & Relationship to child:.....

Telephone no:

CHILD'S DOCTOR

Doctors name & surgery:

Doctors contact Number:

Does the child have any medical problems/ allergies?

Does the child have any dietary needs?

Any other information?

- I consent to emergency medical treatment necessary during the running of the club and authorize any staff to sign any form of consent required by medical staff, if a delay in getting my signature could endanger the child's Health or

Safety. Y / N

- I have read the Health policy and understand the procedures if my child needs medication whilst at the club. Y / N
- I consent to my child traveling in the mini bus or cars for being transported to and from club and for outings. Y / N
- The club may take photographs of my child for activities or events, from time to time. I consent to this. Y / N.
- I/we agree to abide by the terms and conditions set out by LINDEES club. Y / N
- I/we have read and understand LINDEES policies and procedures which are stated below. Y/N

Comments:

Parents signature):

Name (please print):Date.....

How will you pay? Please circle one:- BACS Vouchers Cash

If paying by vouchers please state which ones.....

Terms and Conditions

OUR FEES ARE:- £30.00 9am-5pm Extended morning from 8am or evening until 6pm an extra £5 per hour. Half day session 9am to 1pm or from 1pm to 5pm £20. Extra hour £5 There will be NO refunds for sickness or holidays.

All fees must be paid in advance and no later than 2 weeks before the start of the holidays. It is also your responsibility to inform the club of any absences due to illness.

Late pick up fees will be implemented at £10 for every 15mins and will need to be paid when picking up.

Healthy Eating

LINDEES Holiday club will adopt a policy that will ensure that the food and drink provide the children with a tasty healthy lunch and tea. All dietary needs will be provided for.

Privacy statement-

How information about you will be used: We do not pass your information onto any third party unless in the event of a safeguarding concern or medical emergency

Behaviour

LINDEES policy is to aim to create an environment that encourages acceptable behaviour from everyone. Children will be encouraged and praised for positive behaviour.

Heath Policy

All cases of sickness and diarrhoea the child must be kept at home. No medicine, i.e. calpol, cough linctus will be administered unless on prescription. The child has to have been taking the medicine for at less a 24 hour period prior to club staff administering it. As a parent you will be responsible for supplying LINDEES with any medical equipment on a regular basis e.g. Asthma or Eppi pens etc that your child may require.

It is also your responsibility to inform the club of any absences due to illness so that appropriate steps can be taken. If your child has been hospitalized for any reason, it is at the club manager’s discretion as to whether your child is able and well enough to attend club.

Registered in England and Wales No. 4475957 Registered address; 29 Quendon Way, Frinton on Sea, Essex. CO13 9PE Directors: Lynn Goss and Dee Hill